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- ✓ Initial lab setup will include the following items below:
    - Guide setup of laboratory from low to high complexity.
    - Assist in identifying the most suitable accreditation institution.
    - Provide the Client with necessary manuals and documentation for COLA Accreditation and CLIA requirements.
    - Define and Implement specific engineered protocols to aide in streamlining laboratory functions.
    - Provide the Client with proper QA plan and all necessary documentation to pass COLA inspection.
    - Application and submission of CLIA license.
    - Assistance with validation of analyzers and analyzing data to ensure results are performing to their specified guidelines.
    - Assistance with methods and process validation.
    - Interface between the laboratory and COLA & State agency for laboratory accreditation.
  - ✓ Distribution and supply of:
    - Analyzers
    - Reagents
    - Consumables
    - Materials to perform validations, calibrations verifications, and other CLIA compliance related products
  - ✓ Coordination of subcontractor services.
  - ✓ Define customized test menu based on Client needs.
  - ✓ Training of staff to follow specific protocols for:
    - Daily operation of laboratory
    - Specimen handling
    - Instrument operation
    - Basic troubleshooting skills.
  - ✓ Assist in job placement
  - ✓ Assist in finding staff replacements for the following:
    - Vacation
    - Termination

- ✓ Operational management assistance:
  - Monthly review of quality control summary
  - Monthly review of quality assessment plan
  - Scheduling of proficiency, calibration, and verification
  - Review of proficiency testing with remedial action as needed
  - Notification for renewal of licensure
  - Updating CLIA and state specific regulations and guidelines for testing
  - Assist in validation studies for new tests
  - Patient population reference range verification
  - Poly and procedure manual updates as needed
- ✓ Implementation of LIS and system interfaces, and if necessary EMR interface.
- ✓ Assistance in locating proper EMR software.
- ✓ Evaluation of workflow and make recommendations to improve deficiencies.
- ✓ Provide SOPs for validation as well as workflow optimization assistance.
- ✓ Provide CLIA & COLA regulatory compliance assistance.
- ✓ Provide Customer Service
- ✓ Provide billing guidance.
- ✓ Evaluate growth opportunity.
- ✓ Advocate ongoing lab communications.